

KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT  
Minutes of the Regular Meeting of the Board of Trustees

**PLACE AND DATE**

Board Room, Kingsburg High School, 1900 18<sup>th</sup> Avenue, Kingsburg, California, November 14, 2022.

**CALL TO ORDER**

The meeting was called to order at 4:01 p.m. by Mr. Rick Jackson, President.

**MEMBERS PRESENT**

Mr. Rick Jackson, President  
Mr. Mike Serpa, Clerk  
Mr. Brent Lunde, Member  
Mr. Steve Nagle, Member (Left 5:44 p.m.)  
Mr. Johnie Thomsen, Member

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Mr. Don Shoemaker, Superintendent  
Mr. Rufino Ucelo Jr., Chief Business Official  
Dr. Ryan Phelan, Principal  
Ms. Cindy Schreiner, Director Student Services  
Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

**APPROVAL OF AGENDA (M092-2223)**

Mr. Serpa moved to approve the agenda as presented.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

**REGULAR MEETING – OCTOBER 17, 2022 (M093-2223)**

Mr. Thomsen moved to approve the minutes of the Regular meeting of October 17, 2022 as presented in 7.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**SUPERINTENDENT REPORT**

- KJUHSD is utilizing a new consultant to oversee our construction projects in order to help coordinate the most cost effective and efficient outcomes on projects.
- Fire Hydrant(s) have passed inspection enabling Kingsburg Alternative Education Center to move forward with the new portable classroom build. Agreement has been made with the Kingsburg Historical Society to give KJUHSD permission to use the fire hydrant on their property. Access can also be utilized from the hydrant across west Sierra Ave. Both hydrants to be signed off by the Kingsburg Fire Department.
- KJUHSD has a new student records transfer system, Scribbles Software (Scribs). The platform enables seamless electronic transfer of records in a secured environment for our students, families, neighboring districts and potential colleges of enrollment.

**PRINCIPAL REPORT**

- Viking Classic Band event was held November 12 & 13 at the KHS stadium. The Kingsburg High School Marching Band won the event and will now participate in state finals.
- The Girls Volleyball Team won Valley Championship. Congratulations!
- Veterans Day Rally a success thanks to the hard work of Doug Davis.

**STUDENT REPRESENTATIVE REPORT**

- Student Representative – Drew Johnston
- Rivalry Week and the downtown rally was fun and enjoyed by all. A KHS spirit contest was held between the downtown businesses for who could decorate with the most KHS spirit. We had great participation and support.
- Winter Formal will be on December 22, 2022.

**DIRECTOR OF KINGSBURG ALTERNATIVE EDUCATION CENTER**

- None/ Not present

**COLLEGE & CAREER CENTER PRESENTATION**

- Kerry Peterson – College & Career Center Technician
- Provides services to the students through the College & Career Center (CCC) and the AVID Program
- Biggest goal and ongoing challenge is engaging “ALL” students in their personal path to a career or college.
- Continue to hold multiple sessions throughout the year for their engagement. One is the College and Career Day.
- Advancement Via Individual Determination (AVID) is provided at KHS for grades 9-12. CCC Technician helps students plan for college, participate in fundraisers and learn leadership skills. Teachers: Josh Woods-9<sup>th</sup>; Sarah Alvarado 10<sup>th</sup>; Satinder Klair – 11<sup>th</sup>, Frank Carbajal 12<sup>th</sup>.

**LIBRARY PRESENTATION**

- Library improvements over the last couple of years: updated green room with camera & teleprompter; new desks; interactive projector; mobile shelving; new flooring.
- Continue updating book inventory, which occurs in an ongoing wave of aging out books. The inventory at the beginning was aged titles at 52% inventory, and today it is at 37%, so a continued ongoing improvement.
- Approximately 3000 books are checked out this year.
- Number of lost books last year – 84, so always a continued need for replacements.
- Sources that help to replace books: recommendations from teachers, students and the librarian.

- The new green room had 70+ reservations, a very in high demand for this library asset.
- Library is open Monday – Friday 7:40 a.m. – 4:00 p.m. ; Break and Lunch daily.
- Student Librarians – 24 in the class for 2022-23
- Barista Program with special education students is by the library's help and guidance.
- Laura Vallenari is a Teacher/Librarian and teaches Digital Citizenship & Plagiarism at every grade level as well as career projects.
- For 12<sup>th</sup> grade only, the librarian teaches a unit on *Social Media Footprint*. Also *Expected Schoolwide Learning Results (ESLR) Portfolio* which is four years of work done by seniors to show how students met ESLR goals.

### **SPECIAL EDUCATION DEPARTMENT PRESENTATION**

- Department Head- Elizabeth Vandervelde
- Introduced: Marina Ferris- School Psychologist; Gabriella Lopes, Sp Ed Teacher, Kathryn Olson, Alternative Education Teacher/Sp Ed Case Support.
- Thanked the board for the support in contracting with school psychologists to be on campus five days a week.
- Increased number of students with more difficult disabilities in the future. Sp Ed department is constantly preparing. Appreciate Ms. Lopes being a new teacher with a technology background, which brings much need new insights to the running of our program.
- We have 11<sup>th</sup> and 12<sup>th</sup> grade students who are “Special Services Aides” to our students. They receive a grade for this important assistance, and take a course with curriculum that prepares them for this position which they greatly appreciate.
- Video was presented from the students point of view telling how the Special Education Department has helped them.

### **BOARD ACTION**

#### **BILLS PAID OCTOBER 2022 (M094-2223)**

Mr. Serpa moved to approve the bills paid for October 2022 as presented in 9.1 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

#### **INTERDISTRICT TRANSFERS**

9.2 Moved to Closed Session

#### **RESIGNATION RSP TEACHER ASSISTANT – THALIA GARCIA (M095-2223)**

Mr. Serpa moved to approve the resignation of RSP Teacher Assistant, Thalia Garcia, as of October 27, 2022 as presented in 9.3 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**MANDATED BOARD POLICY – POLICY PACKETS MARCH & JUNE 2022 (M096-2223)**

Mr. Serpa moved to approve mandated board policy from the March and June policy packets as presented in 9.4 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: Aye

Mr. Jackson: Aye

**2022-2023 HEAD COUNSELOR SALARY SCHEDULE (M097-2223)**

Mr. Nagle moved to approve the 2022-2023 KJUHS Head Counselor Salary Schedule, effective July 1, 2022 as presented in 9.5 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**RESOLUTION #R16-2223 SETTING DAY TIME ANNUAL ORGANIZATIONAL MEETING (M098-2223)**

Mr. Nagle moved to approve Resolution #R16-2223 In the Matter of Setting the Day and Time of the Annual Organizational Meeting of the Board that is required in order to set the date for the December organizational board meeting, which will be December 13<sup>th</sup>, Tuesday, at 2:00 p.m. as presented in 9.6 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**RAY MORGAN LEASE AGREEMENT CANNON COPIERS (M099-2223)**

Mr. Serpa moved to approve the Ray Morgan Rental Lease Agreement for the Cannon Copiers at Kingsburg Joint Union High School District for term of 60 months as of November 14, 2022 as presented in 9.7 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**VITAL INSPECTION SERVICES, INC. PROPOSAL – CELL TOWER (M100-2223)**

Mr. Thomsen moved to approve the Vital Inspection Services Inc., Proposal - Inspector of Record Services (Cell Tower) in the amount of \$6,000.00 as presented in 9.8 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**AR 6159.4 BEHAVIORAL INTERVENTION SPECIAL EDUCATION STUDENTS (M101-2223)**

Mr. Serpa moved to approve AR 6159.4 Behavioral Intervention for Special Education Students first reading and waive the second reading in order to adopt the regulation as presented in 9.9 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: No

Mr. Serpa: Aye

Mr. Jackson: Aye

**RESIGNATION INSTRUCTIONAL/CLASSROOM AIDE – SARAH ALANIS (M102-2223)**

Mr. Nagle moved to approve the resignation of Instructional/Classroom Aide Sarah Alanis as of December 22, 2022 as presented in 9.10 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**NEW POSITION LEARNING LOSS INTERVENTION ASSISTANT & RESOLUTION #R17-2223 ESTABLISHING SHORT TERM EMPLOYMENT (M103-2223)**

Mr. Serpa moved to approve the new position of Learning Loss Intervention Assistant Classified Short Term and accompanying Resolution #R17-2223 Establishing Short Term Employment stating the criteria for this position as presented in 9.11 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**DISCUSSION****10.1 LCAP**

Cindy Schreiner, Executive Director of Student Services

Data Update on the following indicators: Smarter Balanced Assessment System (SBAC);

California Science Test (CAST); English Language Proficiency Assessment (ELPAC).

Presentation/Report evaluates comparison between state and KJUHSD scores for 2021-22.

(Report available at district office.)

**WRITTEN INFORMATION****STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for October 2022 as presented in 11.1 of the supporting documents.

**SUSPENSION REPORT – OCTOBER 2022**

The Board noted the suspension report for Kingsburg High School and Oasis High School for October 2022 as presented in 11.2 of the supporting document.

**CLOSED SESSION****INTERDISTRICT TRANSFERS (M104-2223)****TECHNOLOGY SUPPORT TECHNICIAN – FULL-TIME EMPLOYMENT – JUSTIN BAUTISTA (M105-2223)****ADDITIONAL MUSIC DEPARTMENT VOLUNTEERS 2022-2023 (M106-2223)**

The Board met in closed session from 5:47 p.m. to 6:15 p.m.

**ITEMS REPORTED OUT OF CLOSED SESSION****INTERDISTRICT TRANSFERS (M104-2223)**

Mr. Thomsen moved to approve or deny the Interdistrict Transfers as designated by the Superintendent as presented in 9.2 of the supporting document.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**TECHNOLOGY SUPPORT TECHNICIAN – FULL-TIME EMPLOYMENT – JUSTIN BAUTISTA (M105-2223)**

Mr. Serpa moved to approve the full-time employment of Justin Bautista as a Technology Support Technician for the Kingsburg Joint Union High School District for the 2022-2023 school year as presented in 12.1 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**ADDITIONAL MUSIC DEPARTMENT VOLUNTEERS 2022-2023 (M106-2223)**

Mr. Thomsen moved to approve the additional Music Department Volunteers as presented in 12.2 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

**ADJOURNMENT (M107-2223)**

Mr. Serpa moved to adjourn the meeting at 6:16 p.m.

Mr. Lunde seconded the motion.

The motion carried: 4 ayes; 0 noes;

Mr. Thomsen: Aye

Mr. Nagle: (Left 5:44p.m.)

Mr. Lunde: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Minutes of the regular meeting of November 14, 2022 are approved except for the following omissions, deletions or changes:

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**FOR BOARD ACTION:**

Motion Thomsen Second Serpa Vote 5-0

Thomsen:  Nagle:  Lunde:  Serpa:  Jackson:

Minutes of the regular meeting of November 14, 2022 are approved by action of the board.

Mr. Rick Jackson  
President of the Board

Mr. Mike Serpa  
Clerk of the Board